



# Fond du Lac Christian School

720 Rienzi Road Fond du Lac, WI 54935

Phone: (920) 924-2177 Fax: (920) 322-9459

Email: [office@fcsfdl.org](mailto:office@fcsfdl.org) Website: [www.fcsfdl.org](http://www.fcsfdl.org)

Family – Church – School “A cord of three strands cannot be easily broken.” Eccl. 4:12

## New Plans and Procedures 2020-2021

Last updated: 10/21/2020

### Before the school year begins

1. We will have a virtual back-to-school night on Thursday, August 20 at 6:00 PM.
2. Instead of coming into school to pick up paperwork, all items that need to be signed will be sent home with students on the first day of school. Look for paperwork in the backpack of your youngest child!
3. Students will bring in their requested cleaning and school supplies the first day of school if they have not already done so.

### How dropoff will work

1. Parents will monitor their students ensuring that they have not
  - a. been in close contact with a confirmed case of COVID-19
  - b. experienced a cough, shortness of breath, difficulty breathing, or sore throat
  - c. had a fever in the last 48 hours
  - d. lost their sense of taste or smell
  - e. had muscle pain or chills
  - f. had a new headache
  - g. had nausea, vomiting or diarrhea
2. If students have any of the above symptoms, they will follow instructions given by the CDC concerning what to do if they are [sick](#) and follow the more specific guidance given by Fond du Lac County public health given [here](#).
3. Students may arrive as early as 7:40.
4. Students will go directly to their rooms.
5. Parents will not be allowed to come into the building during drop off. However, parents are still encouraged to communicate by email or set up meetings with their teachers when the need arises. We are not trying to close the building off to parents!
6. Teachers will be ready and excited to help students carry in whatever needs to be brought in on the first day of school.

### How the classrooms will be set up

1. Each desk will be spaced out six feet or as close to six feet as possible.
2. In order to create more space for high school students to socially distance, we have knocked out a wall between two different classrooms. Having a larger classroom space available benefits us far out into the future.
3. Sixth through eighth grade will have classes in the common area.

### How the classroom and transition periods will work

1. All activities that require students to share objects will be discouraged.
2. In the case where it is impossible to prevent students from sharing objects, hand sanitizer will be required before the objects are used.
3. At the end of every day, highly touched surfaces will be cleaned.



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4. Highly touched surfaces will be cleaned throughout the day.
5. After use, objects that have been touched by students will be sprayed with an aerosol product or some other cleaning product that is capable of working against the virus.
6. Elementary floor time will require students to space out on the floor more than in years past.
7. Lockers will be spaced out so that students are able to distance more. Hooks have been added in 2nd grade to obviate the need for going to the locker.
8. Classes will dismiss into the hallway in groups to minimize the number of people in a hall at any given time if crowding is a problem.

## **How recess will work**

1. Students will remain in a group with only people in their grade
2. Different areas of the blacktop will be designated for individual grades.
3. Students will not be required to mask when outside, but social distancing is encouraged. .

## **How lunch and chapel will work**

1. Lunch and chapel will both be conducted within the classroom.
2. For chapel, the speaker will be shown live via Youtube.
3. Parents will also be invited to join the chapel on Youtube.
4. Parents will be encouraged to pack individual lunches for their children.
5. Lunch will only be offered from the cafeteria three days a week and will be served in individualized packages.
6. The meals will be from Subway, Pump N Pantry, and Domino's.

## **New procedures and systems for 2020-2021**

1. Each class will have scheduled trips to the bathroom and required handwashing.
2. Students will wear masks at all times when inside as long as there is an active mask mandate.
3. Students will be instructed in how to properly wash hands.
4. Each teacher will have a schedule for disinfecting highly used surfaces and objects.
5. The Air Conditioning will be programmed to use 100% of air from the outside in order to promote ventilation.
6. Windows will also be open as much as possible and during all times where cleaning products are being used.
7. Cleaning products will be kept out of the reach of children to promote safety.
8. Each teacher will communicate to the office if students are manifesting some symptoms of illness, so that we can prepare for any contact tracing that may need to take place.
9. Families may request to continue with virtual education based on assessment of their own needs and comfort level.

## **What happens if a student contracts Covid?**

1. If a student begins showing signs of COVID during the school day, they will be moved to a room that is isolated from the rest of the school.
2. In the case of a positive COVID test, the school will contact local health officials so that they can begin contact tracing.



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3. The school will contact any families with students who have been exposed to the person who has had a positive test.
4. A student who tests positive for COVID will isolate according to recommendations set forth by the [CDC](https://www.cdc.gov).
5. All students exposed to a person with COVID will quarantine for 14 days.
6. To return to school, the student must have a release from the health department.

## Conditions that will require FCS to return to virtual education

1. We will comply with recommendations by local, state, or federal officials for schools in our area to return to virtual education, especially if there has been an outbreak of cases at our school.
2. Any individual grade or cohort of grades where a student has contracted Covid will immediately move to virtual education.
3. Any teacher or person in the office who contracts COVID may result in a larger portion of the school to move to virtual education because they collaborate with other teachers.
4. As teachers are considered essential personnel, they can continue to teach even after they have been exposed. This is a capability that the school will keep in mind if the situation should necessitate it, but each case will be handled on its own.
5. Every class other than the high school is considered as one exposure pool.
6. Because high school students are situated six feet away from each other, they will no longer be considered "close contacts" with each other. Close contacts are defined as people who are within six feet of each other for a period of 15 minutes within a 24 hour period. Since they are no longer considered close contacts with each other, the entire high school will not have to go virtual in the event of one COVID case happening in the high school. There will be certain days where we will consider students to be close contacts with each other (e.g. after a science experiment or a school event). Teachers of high schoolers will place even more emphasis on keeping six feet of distance at all times for the high school students.

## How pickup will work

1. Different grades will have different dismissal times.
  - a. 11th and 12th grade students will go home at 2:00 PM.
  - b. Kindergarten through fifth grade will be dismissed at 3:00.
  - c. 6th through 10th grade students will be dismissed at 3:15.
2. Families with multiple children will pick up all of their children at the time slot of their youngest child.
3. When weather allows, students will be waiting for their parents outside during the pickup for their time slot.
4. When the weather is bad, teachers will use walkie talkies to communicate with the classrooms letting them know when their rides are there.

## Things we are doing to support kids emotionally

1. Teachers will check in with students regularly, encouraging them and building them up.



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2. Older students will become “Pen pals” with younger students, letting them know that they are loved and supported.
3. While we recognize that all of the changes are not easy, we will do everything possible to make a game out of all the new things (e.g. singing different songs for different days when it is time to wash hands).
4. As well, the administration and board commit to regularly pray for our teachers and students.